



San Francisco

Feb. 22-25, 2010

Come to San Francisco for IREM Education

As a real estate manager, you need a broad range of skills to manage your property operations successfully from both a short- and long-term perspective. *Property Operations I*, the first of a two-part series, addresses essential human resources and marketing and leasing concepts that will help your properties thrive in today's competitive real estate market.

Property Operations I Courses:

Select one of the following:

- "Marketing and Leasing: Multifamily Properties" (MKL405) or
 - "Marketing and Leasing: Office Buildings" (MKL406)
- and

"Human Resource Essentials for Real Estate Managers" (HRS402)



Classroom format: 4 days, 8 am-5 pm. MKL405 and MKL406 Feb. 22-23 HRS402 Feb. 24-25,

Track Tuition: \$1,140 premier member rate; \$1,320 classic member rate; \$1,430 non-member rate

Course Tuition: \$570 premier member rate; \$660 classic member rate; \$715 non-member rate

Registration:

Name : _____

Company _____

Street address _____

City _____ State _____ ZIP _____

Telephone _____ Fax _____ Email _____

Please indicate which MKL course: ___ MKL405 ___ MKL406



Payment Method:

- Check enclosed (payable to IREM SF)
 - Credit Card (please specify type)
 - Visa MasterCard American Express
- Cardholder Name PAID THROUGH NATIONAL
 Card Number _____
 Expiration Date _____

Member Discount:

PREMIER MEMBER RATE

- CPM® Member CPM® Candidate
- ARM® Member ARM® Applicant AMO Firm Employee

CLASSIC MEMBER RATE

- Academic Member Student Member
- Associate Member

NON-MEMBER RATE

Send this Form to:

1592 Union Street # 195 San Francisco, CA 94123
or fax to: 415-243-8329 website: www.iremsf.org

Cancellation Policy

To cancel your registration in a classroom course, please notify the IREM course sponsor/registrar, by phone, mail, fax or e-mail.
- If you cancel 10 or more business days prior to the start of the course, you will receive a full refund of your registration fee.

If you cancel less than 10 business days but a minimum of three business days prior to the start of the course, you may either receive a full refund (less a \$75 administrative fee) of your registration fee, or you may transfer to another course offered by another sponsor or via an alternative delivery method. The \$75 administrative fee is applied to each individual course cancelled. Transfer to another course or delivery method is only valid for us to 12 months from the date of cancellation- If you cancel within three business days of the course start or you are a no-show, your registration fee cannot be refunded, nor can you transfer your registration to another course.

IREM may from time to time find it necessary to cancel a course. In such cases, your registration fee will be fully refunded. However, IREM assumes no liability for any expenses incurred other than the registration fee.

Course Site:

The Donatello Hotel on Union Square

501 Post Street SF 94102
415-441-7100

A limited number of rooms are available.
Mention IREM for a special rate.

